



**'0-60 Seconds iNTELEVISION Commercial Producers'**  
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## STANDARD OPERATING PROCEDURES

### **Guidelines & Job Description – What I need to do after I get some experience?**

These procedures were designed to give the person responsible in this area some indication to what needs to be achieved after a lengthy exposure and work experience. The person(s) selected for this particular position will be allowed time to adjust and train him/herself while working with the producer. Not in-depth experience or qualification is required at this stage. Please come along and share your experience with the rest of us. Thank you.

### **Set Construction Foreman**

This department contains a set construction foreman, carpenters, painters, scenic artists, drapery crew, paperhanger, plasterer, and the welder. Basically all of these people are responsible to the set construction foreman and they all build the set together.

These Standard Operating Procedures [SOP] were designed only to be a guide and help to you.



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