



'0-60 Seconds iNTELEVISION Commercial Producers'
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STANDARD OPERATING PROCEDURES

Guidelines & Job Description – What I need to do after I get some experience?

These procedures were designed to give the person responsible in this area some indication to what needs to be achieved after a lengthy exposure and work experience. The person(s) selected for this particular position will be allowed time to adjust and train him/herself while working with the producer. Not in-depth experience or qualification is required at this stage. Please come along and share your experience with the rest of us. Thank you.

Property Master

This person is responsible for the selection, inventory, and the maintenance of all props. He will usually have a few assistants. Prop Maker: This person, as you can see from the name, is responsible for making the props associated with the production in accordance to the design decided by the director and the production designer.

These Standard Operating Procedures [SOP] were designed only to be a guide and help to you.



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