



**'0-60 Seconds iNTELEVISION Commercial Producers'**  
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## STANDARD OPERATING PROCEDURES

### **Guidelines & Job Description – What I need to do after I get some experience?**

These procedures were designed to give the person responsible in this area some indication to what needs to be achieved after a lengthy exposure and work experience. The person(s) selected for this particular position will be allowed time to adjust and train him/herself while working with the producer. Not in-depth experience or qualification is required at this stage. Please come along and share your experience with the rest of us. Thank you.

### **Costume Department**

#### **Costume Designer**

This person is responsible to purchase and/or designing the costumes. The costume designer must also supervise the making of all the costumes for the production according to the overall design of the picture. Wardrobe Supervisor: This person is responsible for the operation of the wardrobe department.

These Standard Operating Procedures [SOP] were designed only to be a guide and help to you.



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